



The Rotary Club of Lake City is so excited to announce the return our annual Christmas parade. The parade is scheduled for December 11th at 6:00pm. Our theme this year is **American Hero Christmas**. Join us as we unite in celebrating our local American Heroes. Special thanks to our law enforcement, military, civil servants, healthcare workers and other essential personnel.

Please return the signed attached application and the appropriate non-refundable entry fee by Wednesday, December 8th, 2021. Make checks payable to **Rotary Club of Lake City** and mail or drop off at: United Way of Suwannee Valley, 871 SW SR 47, Lake City, FL 32025-0433. Please retain a copy for your records.

Thanks to all who wish to participate in this year's parade! The Lake City Christmas Parade would not be possible without all of your hard work. We want to make this annual event a safe and fun family night and a wonderful part of the holiday season.

2021 ROTARY CLUB OF LAKE CITY CHRISTMAS PARADE APPLICATION

Theme: **“American Hero Christmas”**

All entries must be approved by the parade committee prior to participation in the parade. Include your email for confirmation and row assignment.

Deadline for Applications: Wednesday, December 8, 2021. Parade: Saturday, December 11, 2021

For questions, please contact: United Way of Suwannee Valley (Phone 386.752.5604)

Name of Organization/Business: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person’s Number: (Daytime) _____ (Evening) _____

Email Address (**required**): _____

<p>Float – Commercial (\$60) # of Participants _____ We will be using a Truck or Trailer. If so, Length of entire vessel = _____</p>	<p>Float – Non Profit (\$30) # of Participants _____ We will be using a Truck or Trailer. If so, Length of entire vessel = _____</p>	<p>Float – School (\$30) # of Participants _____ We will be using a Truck or Trailer. If so, Length of entire vessel = _____</p>
<p>Marching Unit/Band (\$0) # of Participants _____ We will be using a vehicle. If so, Length of entire vessel = _____ Type of vessel = _____</p>	<p>Color Guard/Veteran’s Unit (\$0) # of Participants _____ We will be using a vehicle. If so, Length of entire vessel = _____ Type of vessel = _____</p>	<p>Dance/Cheer Unit (\$30) # of Participants _____ We will be using a vehicle. If so, Length of entire vessel = _____ Type of vessel = _____</p>
<p>Antique/Classic Car (\$15 each) # of cars _____</p>	<p>Motorcycles (\$15 each) # of motorcycles _____</p>	<p>Police/Fire Unit (\$0) # of vehicles _____</p>
<p>Other – Please describe (including # of participants, #/length/type of vessels)</p>		

Please provide a description of your entry:

What type of music/sound effects/ animation?

Has your organization/business participated in previous Lake City Christmas Parades? Yes No

ROTARY CLUB OF LAKE CITY CHRISTMAS PARADE RULES

The organizers of this parade reserve the right to accept or reject any parade applicant. Parade participants must follow the instructions from the parade staff. Parade staff reserves the right to remove any unit from the line-up for any reason or cause without advance notice.

A non-refundable entry fee of \$30 for schools, \$30 dance/cheer groups, \$30 for non-profits, or \$60 for commercial entries must be made payable to Rotary Club of Lake City. The entry fee helps cover advertising materials for parade.

All entries must be decorated. NO EXEMPTIONS. They should have a minimum of 500 lights. Please help us by complying with this rule; we want everyone to enjoy themselves and show off their Christmas spirit.

Parade participants must portray a holiday, patriotic, children's or whimsical theme. No entries depicting a political organization or candidate. No entries that may create public controversy will be allowed. All participants MUST be in appropriately themed costumes, outfits or uniforms. No live animals permitted.

Once the parade starts there will be no refueling of gas powered generators. Most generators are capable of running for the duration of the parade.

No items such as candy or other items will be thrown from any entry. If you desire to distribute any item, HAND these items out to spectators. Walkers should be in costume or holiday attire and walking a safe distance from the float while it is motion.

All units are required to maintain forward motion at all times. No maneuvers are allowed that slows the forward movement of the parade. Maximum height for entries is 14.5 feet from the ground. Maximum width is 8.6 feet. NO SEMI TRUCKS permitted.

Alcoholic beverages and other controlled substances are forbidden. Participants consuming said substances prior to or during the parade will not be allowed to participate and will be removed from the line -up.

This is not a commercial parade - please no sales messages.

Adults **MUST** be present with children on floats. Children **MUST** remain seated at all times.

Drivers of motorized vehicles must be at least 18 years of age and have a valid driver license. Proof of insurance is required for all vehicles.

Organized bands, Dance Team, Gymnastics Teams, and Drill Teams must remain in their designated assigned spot at all times.

Due to insurance requirements, equestrian units will not be allowed. **Parade participants must have their own liability insurance. You must have proof of liability vehicle insurance for float inspectors to see.**

NO SANTAS! WE HAVE INVITED THE "REAL SANTA"

You are responsible for your entry and following the rules and guidelines. The rules and guidelines are signed by the person in charge of the entry and must be in their possession at the time of inspection. A signed copy of the rules and guidelines must be attached to the signed application.

I hereby certify that I have read the rules and regulations and agree to abide by them. I will have a copy of these rules in my possession during the parade. I understand that the Lake City Christmas Parade cannot be held responsible for theft, damage or injury and I have read and will accept and will follow the rules and regulations governing this event.

Signature _____ Date _____

Name (please print clearly) _____

Organization (please print clearly) _____

2021 ROTARY CLUB OF LAKE CITY CHRISTMAS PARADE SAFETY GUIDELINES

Theme: American Hero Christmas

Please check each box to show you have read and understand requirements for participating in the parade.

An adult must be present when children are riding a float. Safety rails, barriers or ropes can be helpful in preventing a fall from a float.

Sirens and horns – they frighten young children and animals as well as compete with musical units and are not in keeping with the parade's holiday ambiance.

All vehicles and/or vehicles pulling a float will have a dry chemical ABC rated fire extinguisher of at least 5-lb capacity. The extinguisher can be in the tow vehicle or on the float.

No refueling of generators will be allowed once the parade is in motion. Personal safety of float riders would be in jeopardy.

All floats using powered generators will make sure that there are no combustible or flammable materials near the exhaust.

All tow vehicles or floats using generators in a confined space such as in the bed of a pick-up with a topper shell or camper will not have any riders inside.

No fireworks or pyrotechnics allowed.

Float decorations will not interfere with the driver's field of vision and the operation of any vehicle lights or safety features.

If there is any potential for inclement weather, be sure that additional warm clothing or blankets are available for all those riding on floats or vehicles.

No float riders will be allowed to hang feet over the sides of floats. Participants must stay on floats at all times once parade is in motion.

Electrical and general safety will be observed by all.

All entries and vehicles must be decorated with lights. All decorations must be "fm" approved, in good repair; no bare wires will be exposed.

An inverter to power lights is suggested as generators make a lot of noise, however, both are acceptable.

All extension cords should be rated to carry the current load and have grounding type plugs in place.

All plug connections should be taped over to prevent from separating or allowing moisture from getting into the connection.

Power strips should be waterproofed by wrapping them in plastic.

High intensity floodlights should be kept away from flammable or combustible materials and decorations.

Some helpful items to bring along are twine, rope, scissors, electrical and duct tape, staple gun and staples, hammer and nails, cordless drill and deck or sheetrock screws and even a roll of baling wire.

For the human side of this festive event, a thermos of hot coffee, tea or cider can make the evening more pleasant.

Parade staging/beginning area will have identified lanes for floats and for dropping off children. No cars are to be left unattended.

Parade unloading/ending area will have designated unloading areas for floats and for picking up children. All floats must follow the specific instructions in order to participate. Instructions will be provided 5 days prior to parade. Please coordinate with parents on where to park and pick up their children so we get everyone home safely.

Signature _____ Date _____

Name (please print clearly) _____

Organization (please print clearly) _____

You may want to retain a copy of these guidelines for your records and to share with participants.