

FY 2024 Challenge Unsheltered Checklist



Name of Agency/Organization: _____

- 1 Application
- 2 Budget including 25% match
- 3 Budget Narrative
- 4 Active registration with the System for Awards Management (SAM)
- 5 Most recent year-end balance sheet, **compared to the prior year** and the difference. Please explain any large variances.
- 6 Articles of Incorporation
- 7 Board of Directors Roster
- 8 Division of Corporations Registration
- 9 Anti-Terrorist Agreement, PATRIOT Act form
- 10 Copy of current bylaws
- 11 Equal opportunity policy
- 12 501©3
- 13 Copy of the non-discrimination policy
- 14 Match letter
- 15 Copy of last certified public accountant's statements of the agency's financial report - Audit and 990 showing no compliance or funding issues
- 16 Proof of Insurances